

Girl Scouts of Western Washington
Leadership Development Pin Application

1. To apply for the Leadership Development Pin, complete Sections I and II of this application.
2. To apply for the attachment recognitions (leaves), complete Sections I and III.
3. Return the application to your Service Unit Manager or designee.

SECTION I

Name		Position	
Address		Troop #/ SU #	
City		Telephone # (h)	
Zip Code		Telephone # (w)	

SECTION II

- Applicant is a registered Girl Scout adult and has completed one year of troop leadership.
- Applicant has completed all leadership courses.

Name of Course	Location	Date

- Applicant has attended at least two meetings or events beyond troop meetings.

Type of Meeting	Location	Date

- Applicant has completed first aid and outdoor training or secured adult resource persons who have completed this training.

Type of Training	Name of Trained Individual	Course/Date
First Aid/CPR		
Outdoor Training 1		
Outdoor Training 2		
Outdoor Training 3		

SECTION III

- The applicant has completed training in subject area(s) that have increased her/his skills in working with girls in troops.

Title of Training	Location	Hours of Training	Date

Please indicate how the additional training will help you deliver the Girl Scout program to girls:

 Signature of Applicant

 Date

 Signature of Service Unit Manager or designee

 Date

[Leaves to be awarded (if applicable): number of green _____, silver _____ or gold _____ leaves.]

Leadership Development Pin and Leaves Information and Instructions

Requirements for Earning the Leadership Development Pin

The candidate

- is an active, registered member of Girl Scouts of the U.S.A.,
- has completed one year as a leader, co-leader or assistant leader,
- has completed basic leadership courses including *Getting Started* and *Troop Leadership OR Age Level Basics*,
- has participated in at least two meetings or events beyond the troop meeting, and
- has secured adult troop resource persons who have completed training in first aid and troop camping (Outdoor Specialist) either by taking training themselves or finding a trained adult.

Requirement for Earning Leadership Development Leaves

1. Leaders should be encouraged to take additional training in subject areas that will increase their skills in working with their troops. These may be courses offered through Girl Scouts or the community. Completion of various workshops or other forms of training is recognized by awarding small leaves that can be attached to the Leadership Development pin. Examples of topics could include working with disabled youth, outdoor education, boating courses or a music and dance workshop. The courses should be completed after the date the Leadership Development Pin was awarded.
2. The leaves are progressive. Each pin holds five leaves. One green leaf represents 10 hours of continuing education. When an individual has earned 5 green leaves (50 hours), they can trade those 5 leaves in for one silver leaf. When they have earned 5 silver leaves (250 hours), they may trade those 5 silver leaves in for one gold leaf. One green leaf represents 10 hours of training; one silver leaf represents 50 hours, and one gold leaf represents 250 hours of training.
3. No more than 5 leaves (of any color) are worn at a time. The pin alone or with leaves is worn on the right side of your shirt.

Procedures for Awarding the Leadership Development Pin and Leaves

1. Upon completion of 12 months in a leadership position, the applicant fills out the Leadership Development Pin Application, parts I and II.
2. Applicant gives application to her/his Service Unit Manager or designee. It is reviewed and approved or returned with an explanation.
3. If approved, the form is signed and returned to the applicant so she/he can purchase their pin from the council store, or it is passed on to the volunteer who will purchase the pin with SU funds. The applicant's name and date of achievement should be added to the training record maintained by the SU.
4. No matter who purchases the pin, the applicant should be acknowledged for her/his accomplishment at the Service Unit meeting.

Applications for leaves (Part I and III of application) are handled in the same way. If a leader trades green leaves for a silver leaf, the green leaves can be held by the SU and reissued to other leaders. If purchased by the applicant or SU designee, the signed application is used as verification for council store purchase. The training hours and leaves awarded should be added to the training record. The applicant should be acknowledged at a Service Unit meeting for her/his interest in continuing education and as encouragement for other leaders in the SU.

For further information, contact Volunteer Training Department in the Seattle Office.